

Professional Staff Policy

Sault Area Hospital

AUTHORIZED BY: Medical Advisory Committee

ISSUE DATE: March 2018

REVISION DATE:

SUBJECT: CREDENTIALING POLICY

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POLICY STATEMENT

All prospective medical staff which includes physicians, dentists, nurse practitioners and midwives must be credentialed. Regular verification of credentials and definition of privileges increase patient safety, reduce medical errors and assist in ensuring the provision of high quality health care services.

PROCEDURE

1. All members of the Professional Staff for appointment/re-appointment have submitted an application form in the form prepared by the hospital.
2. All such application forms request the Professional Staff member to provide all of the information required under the all Professional Staff By-law and no other information.
3. All such application forms have been completed by the Professional Staff members.
4. All investigations and inquiries required to be taken by the Credentials Committee under the Professional Staff by-law have been taken.
5. The MAC give due consideration to the recommendation of the Credentials committee for each member of the Professional Staff applying for appointment/re-appointment and believes that its recommendations with respect to appointment/re-appointment are in good faith and in the best interest of the hospital.
6. In cases where the MAC recommends that someone not be appointed or re-appointed to the Professional Staff or that a member's privileges be suspended, restricted, revoked or changed – the *Public Hospitals Act* and the hospital by-laws set out a process whereby the member is entitled to a "hearing" before the board.
7. Evaluations of Professional Staff at times of appointment/reappointment shall be undertaken by their respective Chiefs and Directors and will be reviewed at Credentials.