

## Attestation Form

Prepared in accordance with Section 15 of the Broader Public Sector Accountability Act, 2010 (BPSAA)

To: The Board of Sault Area Hospital, (the "Board")

From: Wendy Hansson  
President and CEO – Sault Area Hospital

Date: June 15, 2020

RE: April 1, 2019 to March 31, 2020 ("the Applicable Period")

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On behalf of the Sault Area Hospital (the Hospital) I attest to:

- The completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- The Hospital's compliance with the prohibition of section 4 of the BPSAA on engaging lobbyist services using public funds;
- The Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- The Hospital's compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet;
- The Hospital's compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet; and
- The Hospital's compliance with directives issued by the Management Board of Cabinet on the preparation and publication of business plans and other business or financial documents during the Applicable Period.

In making this attestation, I have exercised care and diligence that would be reasonably be expected of a President and CEO in these circumstances, including make due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at Sault Ste. Marie, Ontario this June 15, 2020.



Wendy Hansson  
President and CEO  
Sault Area Hospital;

I certify that this attestation has been approved by the board of the Sault Area Hospital on June 15, 2020.



Sharon Kirkpatrick  
Chair of the Board

## Schedule A to Attestation

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants; "No known exceptions".
2. Exceptions of the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds; "No known exceptions".
3. Exceptions to the hospital's compliance with the expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet; "No known exceptions".
4. Exceptions to the Hospital's compliance with the perquisites directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; "No known exceptions"
5. Exceptions to the Hospital's compliance with the procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet; "One known exception" and
6. Exception to the Hospital's compliance with directives issued by the Management Board of Cabinet on the preparation and publication of business plans and other business or financial documents. "No known exceptions"

DIRECTIVE	RATIONALE	ACTION PLAN
<b>Directive #15</b>		
The agreement between the Organization and the successful supplier must be formally defined in a signed written contract before the provision of supplying goods or services commences. Where an immediate need exists for goods or services, and the Organization and the supplier are unable to finalize the contract as described above, an interim purchase order may be used.	The RFP for Non-Urgent Patient Transport was awarded in June 2019. The Contract development began in mid-June however, there were several iterations before it was finally signed at the end of July. By mutual arrangement, the supplier agreed to begin service on July 2 <sup>nd</sup> , which was the targeted date for start-up listed in the RFP.	This is an exception to our current practice. We would not expect this type of exception to repeat itself in the future.